

Check List regarding transfer of registration in case of Death (WILL based).

Sr. No.	Name of Item/ Document
1	request application addressed to Chief Revenue Officer(PM), Housing Wing, HSVP, Panchkula
2	Original Death Certificate
3	Affidavit of the Transferee
4	Certified Copy of the Registered Will
5	Affidavits of 2 Nos. of Witnesses mentioned in the Will
6	Self-attested identity proof of all concerned persons
7	Public Notice published in one leading Hindi daily newspaper and one leading English daily newspaper

To

Chief Revenue Officer(PM),
Housing Wing, HSVP
Panchkula

Subject: Request for transfer of Final Registration No._____, Provisional Regn. No._____, Sector_____, Station_____ due to the death of the original allottee/applicant.

Sir,

I respectfully submit that Shri/Smt. _____, S/o, D/o, W/o_____the original allottee of Final Registration No. _____,Provisional Regn. No. _____, Sector _____, Station _____ allotted by the Housing Wing, Haryana Shehri Vikas Pradhikaran (Erstwhile Housing Board, Haryana), expired on _____.

During his/her lifetime, the deceased executed a Will dated _____, whereby the above-mentioned Final Registration/rights in the said property were bequeathed in my favour. I am the beneficiary under the said Will and am entitled to seek transfer of the above mentioned Registration in accordance with the terms and conditions contained therein.

I hereby request your good office to kindly transfer the aforesaid Registration in my favour on the basis of the said Will. I undertake to submit the original/certified copy of the Will, original death certificate of the deceased, affidavits, and all other documents required under the applicable rules, regulations and policies of the Housing Wing, HSVP for processing the transfer.

It is, therefore, respectfully requested that the Registration be transferred in my favour on the basis of the Will after verification of the documents and completion of the prescribed formalities.I shall be highly grateful for your kind consideration.

Thanking you.

Yours faithfully,

Date:

Name:

Address:

Mobile:

E-Mail (if any):

AFFIDAVIT

**ON NON JUDICIAL STAMP PAPER OF RS.10/- DULY ATTESTED BY
EXECUTIVE MAGISTRATE/MAGISTRATE 1 CLASS
(BY TRANSFREE)**

I, _____ aged _____ years, son/wife/husband of Sh.
_____ Resident of _____ do hereby solemnly affirm
and declare as under:-

1. That late Sh./Smt. _____ son/wife/husband of Sh.
_____ was allottee/transferee of Final Regn. No. _____,
Provn. Regn. No. _____ Sector _____, Station _____ allotted by the
Housing Wing, Haryana Shehri Vikas Pradhikaran (Erstwhile Housing
Board, Haryana).
2. That aforesaid Sh./Smt. _____ son/wife/husband of Sh. _____
had expired on _____ at _____.
3. That late Sh./Smt. _____ son/wife/husband of Sh.
_____ had left behind a registered WILL in favour of deponent
duly registered at Sr. No. _____ Book no. _____ Page
No. _____ dated _____ in the office of Sub Registrar,
_____.
4. That there is no other WILL left behind by Late Sh. _____
son/wife/husband of Sh. _____ except this mentioned above
and the said WILL has not been cancelled/revoked till to date and the
same is a genuine WILL.
5. That original death certificate of Late Sh. _____
son/wife/husband of Sh. _____ and original/certified copy of
registered WILL is enclosed herewith.
6. That the deponent shall be bound by the terms and conditions of the
allotment letter and also by the decision of the Housing Wing, Haryana
Shehri Vikas Pradhikaran (Erstwhile Housing Board, Haryana) Act, Rules
and Regulation framed there under as amended from time & time.

Place:

Date

DEPONENT

Verification:

Verified that the above contents of this affidavit are true and correct to my
knowledge and belief and nothing has been concealed therein. No part of it is
false and incorrect.

Place:

Date:

DEPONENT

**AFFIDAVIT OF THE WITNESS OF THE WILL ON NON JUDICIAL STAMP
PAPER OF RS.10/- DULY ATTESTED BY EXECUTIVE
MAGISTRATE/MAGISTRATE 1st CLASS**

(BY WITNESS)

I _____ aged _____ years, son/wife/husband of Sh. _____ Resident of _____ do hereby solemnly affirm and declare as under:-

1. That I know late Sh. _____ son/wife/husband of Sh. _____ resident of _____.
2. That said late Sh. _____ son/wife/husband of Sh. _____ had executed/signed a WILL dated.. _____ and the same has also been registered under the Sr. No. _____ Book No. _____ Page No. _____ dated _____ in the office of Sub-Registrar, _____ in which he had bequeathed his registration no. _____ in favour of Sh. _____ son/wife/husband of Sh. _____ resident of _____.
3. That the said WILL was executed by Late Sh. _____ son/wife/husband of Sh. _____ in my presence and I am one of the attesting witness of said WILL.
4. That the said WILL is a genuine document and the same has been executed signed by Sh. _____ son/wife/husband of Sh. _____ without any undue pressure, force or fraud with his full senses and sound mind.
5. That I shall be held responsible in case above said WILL is found false or ungenuine document at any later stage.

Place:

Date:

DEPONENT

Verification:

Verified that the above contents of this affidavit are true and correct to my knowledge and belief and nothing has been concealed therein. No part of it is false and incorrect.

Place:

Date:

DEPONENT

HOUSING WING

HARYANA SHEHRI VIKAS PRADHIKARAN

Website: www.hsvphry.org.in
Phone: 0172-2585852

E-Mail : cropmhsvp2026@gmail.com
Address: C-15, Awas Bhawan, Sector-6, Panchkula

PUBLIC NOTICE

**Sub:- Transfer of Provn. Regn. No. ____, Final Regn. No. ____,
Sec-____, Station-____, under____ (BPL/EWS/Defence) scheme
(on the basis of WILL)**

It is notified for the information of the general public and all concerned that Provn. Regn. No. ____, Final Registration No. ____, Sec-____, Station ____ under ____ (BPL/EWS/Defence) scheme stands in the name of Sh./Smt. ____ S/o, D/o, W/o. ____ as per record of this office.

It has been reported by Sh./Smt. ____, R/o ____, that Sh./Smt. ____ S/o, D/o, W/o. ____, who was the successful applicant in the draw, died on _____. He/She has claimed/applied for the transfer of the said Provn. Regn. No. ____, Final Registration No. ____, Type-____, Sec-____, Station ____ under ____ (BPL/EWS/Defence) scheme on the basis of "WILL" after death of successful applicant.

If anybody have any objection for the transfer of the above said registration number in favour of Sh./Smt. ____ S/o, D/o, W/o ____ R/o ____, they may furnish their objection in writing in the office of the undersigned within 30 days from the date of publication of this notice, failing which, Provn. Regn. No. ____, Final Registration No. ____, Type-____, Sec-____, Station ____ under ____ (BPL/EWS/Defence) scheme shall be transferred accordingly and no further claim whatsoever shall be entertained later on.

**Chief Revenue Officer(PM),
Housing Wing, HSVP,
Panchkula**



हाउसिंग विंग हरियाणा शहरी विकास प्राधिकरण

वेबसाइट: www.hsvphry.org.in
दूरभाष: 0172-2585852

ईमेल : cropmhsvp2026@gmail.com
पता: C-15, आवास भवन, सेक्टर -6, पंचकूला

सार्वजनिक सूचना

विषय: प्रोविजनल पंजीकरण संख्या _____, अंतिम पंजीकरण संख्या _____,
सेक्टर-____, स्टेशन _____, _____ (बी.पी.एल/ई.डब्ल्यू.एस/डिफेंस) स्कीम
के तहत नामांतरण (वसीयत के आधार पर)

आम जनता और सभी संबंधितों की जानकारी के लिए यह अधिसूचित किया जाता है कि सेक्टर-____, स्टेशन _____, _____ (बी.पी.एल/ई.डब्ल्यू.एस/डिफेंस) स्कीम के तहत प्रोविजनल पंजीकरण संख्या _____, अंतिम पंजीकरण संख्या _____, टाईप-____, सेक्टर-____, स्टेशन _____ इस कार्यालय के रिकॉर्ड के अनुसार श्री/श्रीमती _____ पुत्र/पुत्री /पत्नी _____ के नाम पर दर्ज है।

श्री/श्रीमती _____ निवासी _____ द्वारा यह सूचित किया गया है कि श्री /श्रीमती _____ पुत्र/पुत्री /पत्नी _____, जो ड्रॉ में सफल आवेदक थे, की मृत्यु दिनांक _____ को हो चुकी है। उन्होंने सफल आवेदक की मृत्यु के पश्चात वसीयत के आधार पर _____ (बी.पी.एल/ई.डब्ल्यू.एस/डिफेंस) स्कीम के अंतर्गत उक्त प्रोविजनल पंजीकरण संख्या _____, अंतिम पंजीकरण संख्या _____, टाईप-____, सेक्टर-____, स्टेशन _____ के नामांतरण हेतु दावा/आवेदन किया है।

यदि किसी को भी उपरोक्त पंजीकरण संख्या को श्री/श्रीमती _____ पुत्र/पुत्री /पत्नी _____ निवासी _____ के पक्ष में नामांतरित करने पर कोई भी आपत्ति है, तो वे इस नोटिस के प्रकाशन की तिथि से 30 दिनों के अंदर अधोहस्ताक्षरित कार्यालय में लिखित रूप में अपनी आपत्ति दर्ज करवा सकता है अन्यथा प्रोविजनल पंजीकरण संख्या _____, अंतिम पंजीकरण संख्या _____, टाईप-____, सेक्टर-____, स्टेशन _____ को तदनुसार नामांतरित कर दिया जाएगा एवं बाद में किसी भी अन्य दावे पर विचार नहीं किया जाएगा।

मुख्य राजस्व अधिकारी,
हाउसिंग विंग,
हरियाणा शहरी विकास प्राधिकरण,
पंचकूला